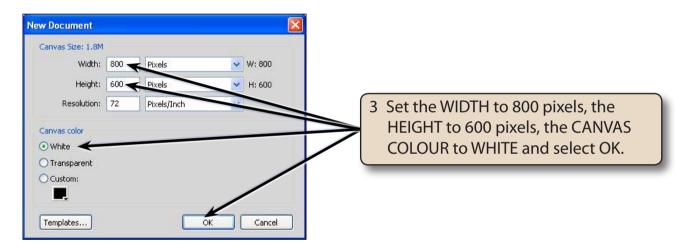
# Symbols and the Library Panels

Adobe FireWorks allows you to store images, buttons and artwork as SYMBOLS, which means the item can be used over and over in documents. There are also prepared symbols that are provided within FireWorks. Symbols are stored in the LIBRARY panels at the base of the PANEL GROUP.

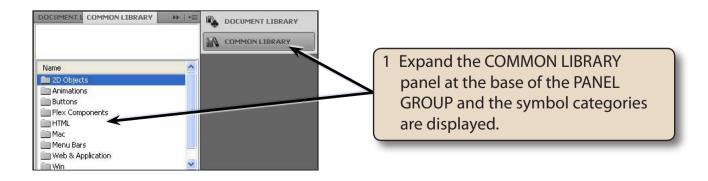
## **Starting a New Document**

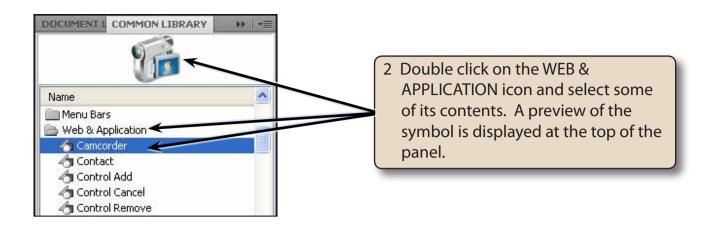
- 1 Load Adobe FireWorks or close the current document.
- 2 In the CREATE NEW section of the WELCOME screen click on FIREWORKS DOCUMENT to start a new document.

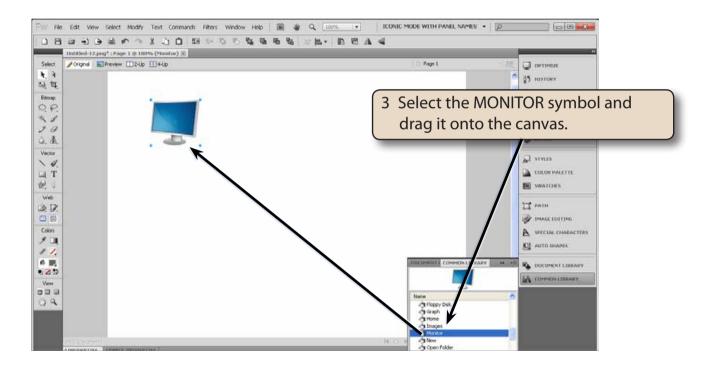


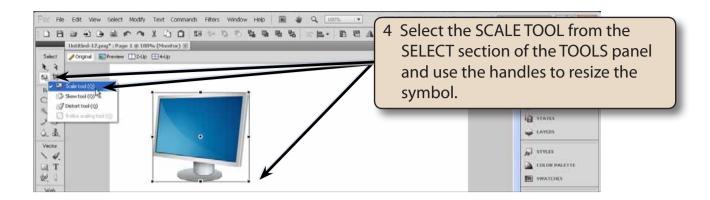
## **Looking at the Provided Symbols**

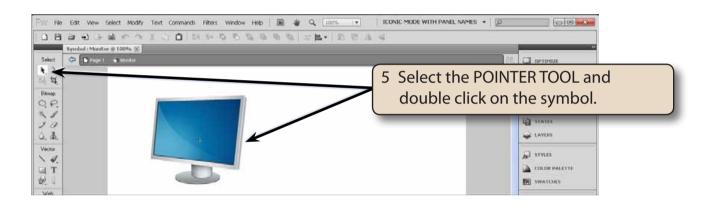
The symbols that FireWorks provides can be found in the COMMON LIBRARY panel.

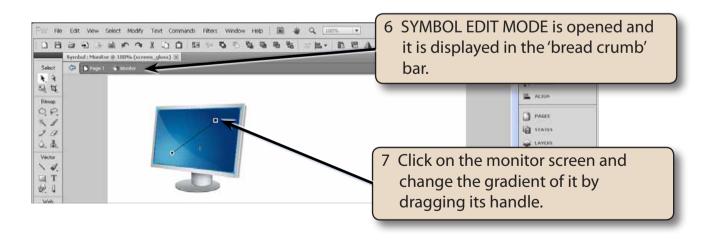


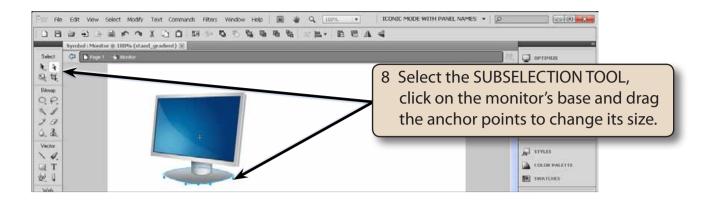


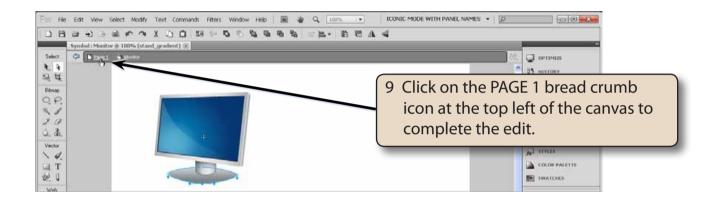












10 Try looking at some of the other symbols that are available in the COMMON LIBRARY panel.

#### **Creating Symbols**

You can create symbols of your own. Let's say that Harry's Tours requires a logo created for their web site and will want to use it multiple times. It will involve placing some text over an image of the world.

#### A Inserting the Globe Image

- 1 Delete all the symbols that are on the canvas.
- 2 Display the FILE menu and select IMPORT.